

SEASON PLANNING TEMPLATE

A football season has many different stages and so it is important to think about what support new or existing volunteers might need at different times of the year. Each volunteer within your club may have a different point where they may feel stretched or under pressure. It is therefore a good idea for your committee to consider this and plan when support may be needed throughout the season. If you establish the calendar and expected moments – you can feel a rhythm developing with your volunteers over time.



What can you do to help your volunteers?

Your committee could introduce a simple seasonal plan which highlights key tasks or events that have an impact across different volunteer roles within the club and allows you to consider what support could be given. We have provided a simple downloadable template which may help you to think about how the season could be split up and encourages your committee to think across the different volunteer roles, specially focusing on what support might be needed.

What type of support should be provided?

Support will vary at different times of the year, from club to club and depending on the skills or experience of the volunteer. Taking a small amount of time, a couple of times a season, to think about your situation can be extremely valuable. Examples of support for volunteers could include:

- A friendly phone call to 'check-in' to see how they are getting on
- Recruiting some helpers for a few weeks or months
- Linking your volunteer with an experienced volunteer from within or outside your club to share experiences
- Sharing responsibilities at key pressure points
- Going over and above to show your appreciation; an unexpected thank you in any form can go a long way



SEASON PLANNING TEMPLATE

SEASON STAGE	KEY TASKS OR THINGS TO THINK ABOUT	COMMITTEE MEMBER	SUPPORT NEEDED
June – July			
August – September			
September – December			
January – May			
May			
Floating – Events that may occur spontaneously depending on weather, the wider football and culture world			