

# OFF SEASON MATCH DAY ACTIVITIES CHECKLIST

**There are some key actions that can be taken to ensure that your pitches and facilities are ready to go when the new season kicks off.** Think about how this type of work can be shared by a number of people or better still how can you make it into an event, where everyone can join in and lend a hand!



## Goals

- Are the goals in good working order, with no defects or damage to the structures?  
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- Do they require a lick of paint to make them look fresh for the new season ahead?  
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- Are the nets free of holes? Do you require new pegs or plastic clips?  
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- Are the bags used to transport the plastic goals still in good working order?  
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## Corner Flags

- Are the corner flag poles free of defects and damage?  
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- Do they stand upright in the corner holes safely?  
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- Are the corner flags flush to the pole, do they require any more ties to enable them to remain attached?  
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## Dug Outs

- Are the dugouts free from litter?  
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- Are they still in good working order and there is no structural damage?  
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- Is the entrance into the dugout clear and free from debris?  
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## Pitch Boards

- Are the pitch side boards free from defects?  
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- Do they clearly display the details of the organisation?  
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- Are all organisations, businesses and sponsors still relevant?  
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## Stands

- Are the stands free from litter?  
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- Are they still in good working order i.e. seats are safe, no structural damage etc?  
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- Is the entrance into the stands clear and free from debris?  
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### Access Points

- Are they still easily identifiable?

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- Are emergency access points, pathways still easily identifiable?

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- Are the access points around the pitch clear and free from debris?

### Playing Requirements

- Check to ensure that there have been no changes in facilities requirements, i.e. pitch dimensions, run off etc.

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- Check what age groups the club will have next season and what format of the game and pitch dimension sizes they will need to play within.

### Find Us

- Is the ground location still easy to identify?

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- Is additional signage required to support visitors in coming to the club/ground?

This is not an exhaustive list, so you may have other match day areas and equipment that need reviewing and checking before the season starts.

### Important things to consider with all the above:

- Has the identified damage or maintenance been correctly and appropriately reported?
- Has a suitable company(ies) been commissioned to carry out any repair/maintenance works?
- Have the works been budgeted for?
- Have the works been agreed and signed off by the committee, board or appropriate others?

